



**PACIFIC PROFESSIONAL FLIGHT CENTRE LTD.**  
**PROFESSIONAL FLIGHT CENTRE**  
6-4340 King Street, Delta BC V4K 5B3  
Tel: 604-952-4635 Fax: 604-952-4635 www.proifr.com

**PCTIA Registration Number**

**0735**

This Institution is PCTIA Accredited:  Yes  
 No

Name, Address, and Telephone Number of Campus to be Attended  
(If different from main location)

### STUDENT INFORMATION

Student Last Name

Student First Name and Initial

Student Previous Last Name (if applicable)

Student Previous First Name and Initial (if applicable)

Student Usual First Name

Student Personal Education Number

Student Local Mailing Address (including country)

Postal Code

Student Permanent Mailing Address (including country) (if different from above)

Postal Code

Student Telephone Number

Alternative Telephone Number

Student Email Address

International Student:

Yes

No

Student Alternative Email Address

Date of Birth

Y Y Y Y

M M D D

Gender

Male

Female

### PROGRAM INFORMATION

#### COMMERCIAL PILOT PROGRAM

Flight Training will be:

Full-Time

Part-Time

235 Hours

Program Duration in Hours (Based on Transport Canada Minimums)

Program Start Date

Credential Issued Upon Graduation:  License  Endorsement  Other: \_\_\_\_\_

Language of Delivery if other than English: \_\_\_\_\_

Program will be delivered on-site.

## PRIVACY

Under the Personal Information Protection Act students are entitled to access their student file. The personal information collected will only be used for the purpose for which it was originally collected or for a use consistent with that purpose.

### PROGRAM ADMISSION REQUIREMENTS

Private Pilot License

### IMPORTANT INFORMATION ABOUT PROGRAM COSTS

Instructional Hours include instruction time @ \$56 per hour (rate charged per hour to student for instruction time) plus ground school plus any additional instructional time over and above the licencing requirements to meet the competency standard to hold the licence or rating. Please note that under Private Career Training Institutions Act, only tuition outlined above is protected in the event of a school closure. . Any other funds prepaid to the school are not covered.

Students must be provided a copy of the Aircraft and Simulator Rental/Utilization Contract which details all costs associated with aircraft and simulator usage. Any fees reflected on the Aircraft and Simulator Rental/Utilization Contract are not protected by the Private Career Training Institutions Agency.

I understand that all costs quoted are based on Transport Canada minimum licencing requirements and that all flight training requires the student to meet the proficiency standard to pass the regulatory written and flight tests. Students who require additional instruction to meet the proficiency standard to take a Transport Canada written examination or flight test will incur additional costs which are billed by the school and due at the time of incurring these charges. A student is not permitted to carry an outstanding balance. I understand that all training is site based and conducted in English unless otherwise noted.

### PROGRAM COSTS

#### **COMMERCIAL PILOT LICENCE** (based on Transport Canada Minimums)

Projected Program Costs in Canadian Dollars (\$CDN):

Amount

- |  |             |
|--|-------------|
| • Tuition (Instructional Charges Only)   | \$ 2,343.00 |
| • Registration/Application Fee   | \$          |
| ○ (may not exceed \$250 for domestic students/\$1000 for international students) |             |
| • Textbooks  | \$          |
| • Supplies/Materials   | \$          |
| • Membership Fee (if applicable)   | \$          |
| Other (please specify)   | \$          |

**TOTAL COMMERCIAL PILOT LICENCE PROGRAM COSTS**

**\$ 2,343.00**

**PRIVATE CAREER TRAINING INSTITUTIONS AGENCY OF BC**

All private institutions that provide career training programs to students where the tuition charged is greater than or equal to \$1,000, and where the instructional time is greater than or equal to 40 hours must be registered under the *Private Career Training Institutions Act*. The Private Career Training Institutions Agency (PCTIA) is responsible for establishing basic education standards and providing consumer protection for students enrolled with a registered career training institution, and for standards of quality for accredited career training institutions. A list of registered / accredited institutions can be found on PCTIA’s website.

PCTIA also manages the Student Training Completion Fund which provides tuition refund protection to students in the event a registered institution ceases to operate, or if a student is found to have been misled by an institution.

For further information about PCTIA and the services it provides, students may contact PCTIA at:

203 – 1155 West Pender Street, Vancouver, BC, V6E 2P4  
Tel. (604) 569-0033 or 1-800-661-7441  
Fax. (778) 945-0606  
<http://pctia.bc.ca>  
[info@pctia.bc.ca](mailto:info@pctia.bc.ca)

<b>PAYMENT PLAN</b>
Program Costs will be paid by way of:
Payment Amount(s): _____ Date(s) Due: _____ _____ _____
<b>REFUND POLICY</b>
Refunds before the program of study starts: If a student withdraws prior to the start of the program any monies related to the program and pre-paid to Professional Flight Centre will be refunded in full.
Refunds after the program of study starts: If a student withdraws from the program of study or is dismissed from the program after it has begun, Professional Flight Centre may retain \$100.00 from any moneys related to the program and pre-paid to the school, in the case of an International Student the school shall retain \$850. If the student has started but not completed the ground school portion or the program, the school will refund the unattended portion of the pre-paid ground school fees.
<b>STUDENT DECLARATION</b>

**I DECLARE THAT:**

- I have read, understood, and agreed to the terms and conditions of this enrolment contract.
- I have received a signed copy of this contract.
- I have represented to the institution and provided evidence to prove that I meet all of the admission requirements for this program of study.
- I have read, understood and agreed to the institution's following documents and a copy has been provided to me:
  - Tuition and Fee Refund Policy
  - Dispute Resolution/Grade Appeal Policy
  - Withdrawal Policy
  - Dismissal Policy
  - Admissions Policy
  - Attendance Policy
  - Program Outline; and
  - Check all that apply:
    - Work Experience Policy
    - Prior Learning Assessment Policy
    - Language Proficiency Assessment Policy
    - Credit Transfer Policy
- The information provided by me on this form is true and accurate and that I am 19 years of age or older. *(If under the age of 19, a parent or legal guardian must also sign the contract.)*
- I hereby consent to the sharing of my enrolment and/or reporting information between the institution and Citizenship and Immigration Canada, as necessary for the purposes of the International Student Program, in accordance with applicable provincial privacy legislation.

Student Signature

Date Signed

Signature of Parent or Legal Guardian

Date Signed

**INSTITUTION DECLARATION**

The institution agrees to deliver the program according to the terms of this contract. The institution reserves the right to make minor adjustments to the program curriculum and/or delivery. The institution certifies that the student has met the admission requirements for the program of study.

Printed Name of Institution Representative

Position Title

Signature of Institution Representative

Date Signed